1. **BRAN maintenance account statement**

   Current Account Balance: $288,323.02
   
   Locate Services
   
   • 2008: $335 per week
   • 2007: $221 per week
   • 2006: $291 per week

   Lead Party Hours
   
   • 2008: 199 hours
   • 2007: 109 hrs
   • 2006: 109 hrs

   Estimated Year End 2009 Account Balance: $77,823.02
   
   Locate Services
   
   • 2009: $18,000 ($346 per week)

   Lead Party Hours
   
   • 2008: 250 hrs

2. **Annual contributions to maintenance account**

   a. Presently $750 per strand per year. No change was made at this meeting.

3. **BVSD Fiber Network**

   a. The BVSD is nearing completion on their large fiber network throughout the City of Boulder.

   b. The City of Boulder and BVSD are negotiating an amendment to the City-BVSD lease agreement to give the City access to 20 additional fiber strands in the BVSD west ring in exchange for an initial payment of $200,000 and a $15,000 per year maintenance fee.

   c. Paul will review the draft BRAN MOU amendment and draft City-BVSD agreement amendment for consistency with respect to the payment terms on the $15,000 annual maintenance fee and to see that any early payment for partial years is prorated.

   d. The City of Boulder, UCAR/NCAR, and CU are negotiating an amendment the BRAN MOU to transfer the rights to use these 20 strands from the City to the other BRAN parties.

   e. Input from CU is needed to finalize the amendment to the BRAN MOU.
f. BVSD project managers and contractors prepared a revised cost proposal for the outside plant work for the 96-strand lateral from the BVSD ring at the NCAR FL to reflect the use of existing conduit. Total cost proposal for FL lateral: $23,048.58. Construction cannot begin until the amendment to the BRAN MOU is complete – currently waiting on CU for input on the draft.

g. BVSD contractor Sturgeon Electric completed the 96-strand lateral from the BVSD ring at the GRB Library without communication with the City of Boulder by BVSD managers. Actual costs have been requested. Previous total cost proposal (including conduit construction) for GRB lateral: $7,251.76. Paul will send photos of the lateral termination at the GRB Library.

h. Paul will request from BVSD the complete splice/termination plan for the 20 BRAN fiber strands showing all splice and termination points.

4. BRAN Maintenance account cash flow
   a. Target minimum balance is $150,000. 2009 will end with approximately $78,000.
   b. A “typical” year adds about $40,000 to the account balance.

5. Update on BRAN Technical Committee work items:
   a. BVSD fiber
      ▪ Complete amendments to agreements ASAP.
      ▪ Complete lateral at NCAR FL.
   b. Manhole inspections
      ▪ Inspection of the nine BRAN access points containing splice enclosures will take place in June 2009. Results and photos will be distributed.
   c. Emergency preparation
      ▪ NCAR developed new, updated label sheets for the BRAN patch panels. NCAR is working with BRAN parties to distribute these.
      ▪ The City of Boulder will renew annual contract with Sturgeon Electric for emergency response. The current contract runs from June 2008 – June 2009.

6. Next Meetings
   a. Technical Committee: April 16, 2009 at 10:30 AM, City of Boulder 1101 Arapahoe Ave Third Floor Conference Room
   b. Joint Management and Technical Committees: July 16, 2009 at 10:00 AM, City of Boulder 1101 Arapahoe Ave Third Floor Conference Room